

Ministry for Primary Industries

Verification Services

17 Maurice Wilson Avenue, Mangere

PO Box 53030, Auckland

NEW ZEALAND

Ph: (09) 909 2701

[**www.mpi.govt.nz**](http://www.mpi.govt.nz)

**CERT3 Manufacturer’s Declaration to support Free Sale Certification**

For prompt and accurate processing of your declaration, please type all information. We prefer declarations that are not handwritten or scanned.

|  |  |  |
| --- | --- | --- |
| **Your Name \*** |  | Person submitting this declaration |
| **Your Position \*** |  | Job title |
| **Your Company \*** |  | Trading name |
| **Phone \*** |  |  |
| **Email \*** |  |  |
|  |  |  |
| **Manufacturer \*** |  | Company that made the product |
| **Registration No. / ID \*** |  | RMP or Food Act 2014 registration |
| **Physical Address \*** |  | Number and Street (not PO Box) |
|  |  | Suburb |
|  |  | City or Province |
|  |  | Postcode |

\* denotes a compulsory field

**In submitting this declaration, I confirm that:**

1. **The product description(s) shown overleaf accurately describe(s) the nature of the product(s) being exported.**
2. **The product(s) was/were processed, manufactured, packaged, stored, transported, handled and labelled in New Zealand in accordance with the Food Act 2014 and all regulations issued by notice pursuant to section 42 of the Food Act 2014.**

*Submission of this form to MPI via email is deemed a declaration from the manufacturer that the details provided are complete and accurate. This process is subject to periodic checking by MPI.*

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Product Category \*** | **Product Description \*** | **Brand Name \*** | **Lot Identification \*** | **Does the product contain animal product? \*** | **Dairy**  % by weight | **Bee products**  % by weight | **Other animal products**  Combined % by weight |
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**Explanatory notes**

* Email your completed form to the applicant.

For prompt and accurate processing of your declaration, please type all information into the form. We prefer declarations that are not handwritten or scanned.

* For **Manufacturer** and **Registration Number or ID**– provide the trading name (operator for RMP) and registration number or ID of manufacturer as listed in the appropriate register:

[Risk management programmes - animal products (including dairy)](http://www.foodsafety.govt.nz/registers-lists/risk-management-programmes/index.htm)

[Public Register of Food Control Plans and Businesses Subject to a National Programme](http://mpiportal.force.com/publicregister)

* For **Product Category**, enter “DS” for dietary supplement or “F” for food
* If your product contains animal product ingredients, provide the percentage content by weight in the appropriate column of the table. Animal products include: dairy products, lactose, meat, seafood, poultry, eggs, gelatine, honey, and bee products.
  + If your product contains any dairy ingredients, enter the percentage by weight in the **Dairy** column
  + If your product contains any honey or other bee products, enter the percentage by weight in the **Bee product** column
  + If your product contains any other animal products (meat, seafood, poultry, egg), enter the combined percentage by weight in the **Other animal products** column
* If your declaration is for more than 28 products, add additional rows to the table on the second page. Contact the Certification office if you need assistance. [FreeSalesApplications@mpi.govt.nz](mailto:FreeSalesApplications@mpi.govt.nz)