

Application Form DPF 304 Alternative Criteria

- Under section 10 of the [Animal Products \(Dairy Processing Specifications\) Notice](#), alternative criteria may be approved by the Director-General in a particular case, provided the alternative criteria can demonstrate, to the Director-General's satisfaction, that the required outcomes will be achieved.
- Send the completed application form together with the fee, to MPI at the above address. We prefer email files.
- If there are any changes to the details provided in this application after the application has been submitted, you must promptly inform MPI of the changes in writing.
- If your business is a registered limited liability company, you need a copy of the company registration certificate and your New Zealand Business Number (NZBN). See www.companies.govt.nz
- The application fee is given in the payment section of this form.
Note: all fees on this form are inclusive of GST.

Processing time is up to 20 working days from the time we determine that your application is complete.

| 1. Identification | |
|---|--|
| RMP Operator name | |
| RMP registration ID | |
| Unique Location Identifier(s) (Dairy only) | |
| New Zealand Business Number (NZBN) For more information about NZBNs, see: www.nzbn.govt.nz | |

| 2. Business Address and Contact Details | | | |
|---|---|---|--|
| Street/Physical (location of actual premises) | | Postal, including post code (for communication) | |
| | | | |
| Phone | | Mobile | |
| Email | By entering an email address you consent to being sent information and notifications electronically, if required. | | |



3. Approved Criteria to which an Alternative is proposed
 Attach additional pages if required.

| | |
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| List all Approved Criteria and relevant clauses | |
| Alternative Criteria | |

4. Testing
 Detail of Proposal (describe the proposed amendment in full for the Risk Management Programme).
 Attach additional pages if required.

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5. Supporting Material
 List/outline here any enclosed documentation that is necessary to support this proposal.
 Attach additional pages if required.

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6. Applicant Statement

I confirm that:

1. I am authorised to make this application as the Operator of the RMP, or a person with legal authority to act on behalf of the Operator; and
2. The information supplied in this application is truthful and accurate to the best of my knowledge.

| | | | |
|------------------|--|------------------|--|
| Name | | Job Title | |
| Signature | | Date | |

7. MPI Service Charge

ON PAYMENT THIS BECOMES A TAX INVOICE GST No: 64-558-838

FEE: \$77.63 incl. GST.

Note: In addition to the fee, an assessment fee based on an hourly rate of **\$155.25** per hour and **\$38.81** per quarter hour (incl. GST) will be charged after the first 30 minutes.

PAYMENT OPTIONS: Payments comprising multiple fees must be supported by a remittance advice. Attach your advice to this application or send it separately to: **MPI Approvals, PO Box 2526, Wellington 6140.**

MPI does not accept cash. Payment must be made using one of the following methods. Please tick and fill in the appropriate section.

- DIRECT CREDIT:**
1. Pay into Bank Account no. **03 0049 0001709 002**
 2. In the 'Reference' details, put the code: **DAIRYALT**
 3. Enter the date of deposit and your name (payee) on this form below:

| | | | |
|------------------------|--|--------------------------|--|
| Date of Deposit | | Your Name (Payee) | |
|------------------------|--|--------------------------|--|

- CHEQUE:**
1. Make the cheque payable to **Ministry for Primary Industries.**
 2. Attach the cheque to this application.

- CREDIT CARD:**
1. To pay by credit card (Visa or MasterCard) go to <https://www.mpi.govt.nz/food-safety/payments> and follow the instructions.

Collection of Information

Collection of Personal Information

Pursuant to Principle 3 of the Privacy Act 1993, we advise that:

- This information is being collected for the purpose of approving alternative criteria under the Animal Products (Dairy Processing Specifications) Notice; and
- The recipient of this information, which is the agency that will collect and hold the information, is the Ministry for Primary Industries, PO Box 2526, Wellington 6140; and
- Some of the information collected will be displayed on a public register; and
- The collection of information is authorised under section 10 of the Animal Products (Dairy Processing Specifications) Notice. The provision of this information is necessary in order to process an application for registration; and
- The supply of this information is voluntary; and
- Failure to provide the requested information is likely to result in a return of this application form to the applicant; and
- Under Principles 6 and 7 of the Privacy Act 1993, you have the right of access to, and correction of, any personal information that you have provided.

Collection of Official Information

All information provided to the Ministry for Primary Industries is official information and may be subject to a request made under the Official Information Act 1982.

If a request is made under that Act for information you have provided in this application, the Ministry for Primary Industries will consider any such request, taking into account its obligations under the Official Information Act 1982 and any other applicable legislation.

MPI use only

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|-----------------------|--|-----------------|--|
| Date processed | | Initials | |
|-----------------------|--|-----------------|--|